



DAVE SUTTON, PRESIDENT
Sheriff of Coffee County

ROBERT D. "BOBBY" TIMMONS
Executive Director Since 1975

Alabama Sheriffs Association

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November 12, 2018

The Alabama Sheriffs Association and the Alabama Law Institute are sponsoring an Orientation for all Sheriffs at the Hotel Capstone in Tuscaloosa, Alabama, starting Monday, January 28, 2019, with registration at 11:30 a.m. in the lobby of the Hotel Capstone and training beginning at 12:30 p.m.

The sessions will adjourn on Friday, February 1, 2019, by 4:00 p.m.

We have a block of 67 rooms at Hotel Capstone located at 320 Paul W. Bryant Drive. To make reservations, call (205) 343-1118 and tell the reservationist you want to reserve a room in the block for the Alabama Sheriffs Association. The standard room rate is \$125 per night and suites are \$140 per night.

We also have a block of rooms at Embassy Suites Downtown located at 2410 University Boulevard. To make reservations call (205) 561-2500 and tell the reservationist you want to make a reservation in the room block for the Montgomery County Sheriff's Department. The room rate is \$139 per night.

Enclosed is a draft agenda and registration form. Please return your completed registration form to my office as soon as possible but no later than January 10, 2019, so we will have an accurate head count for the meals and breaks. You may mail the check prior to the training or bring it with you. You may bring additional personnel from your support staff as you feel necessary as long as each person is registered.

Looking forward to seeing each of you in Tuscaloosa.

Sincerely,



ALABAMA SHERIFFS ASSOCIATION
SHERIFFS ORIENTATION
JANUARY 28, 2019 - FEBRUARY 1, 2019
TUSCALOOSA, ALABAMA

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514 WASHINGTON AVENUE
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320 PAUL W. BRYANT DRIVE
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"No Sheriff Stands Alone."



SHERIFFS ORIENTATION

JANUARY 28, 2019 - FEBRUARY 1, 2019

**HOTEL CAPSTONE
TUSCALOOSA, ALABAMA**

TENTATIVE AGENDA

MONDAY - JANUARY 28, 2019

11:30 REGISTRATION
12:30 WELCOME
1:00 CLASS INTRODUCTION
1:30 POWERS OF THE OFFICE OF SHERIFF
2:00 NATIONAL SHERIFFS ASSOCIATION & ALABAMA SHERIFFS ASSOCIATION
3:00 BREAK
3:15 POLICIES AND PROCEDURES OF THE SHERIFF'S OFFICE
4:15 JAILS
6:00 DINNER MEETING

TUESDAY - JANUARY 29, 2019

BREAKFAST ON YOUR OWN
8:00 SHERIFF'S FOOD BILL
9:00 BUDGETS
10:00 BREAK
10:15 GRANTS
11:00 CRIME SCENES & EVIDENCE
12:15 LUNCH MEETING
1:30 MEDIA RELATIONS & SOCIAL MEDIA
3:00 PUBLIC RELATIONS
3:45 BREAK
4:00 SUMMONS & COMPLAINTS, REPOSSESSIONS & EVICTIONS
6:00 DINNER MEETING

WEDNESDAY - JANUARY 30, 2019

BREAKFAST ON YOUR OWN
8:00 SEX OFFENDERS
8:45 PISTOL PERMITS
9:45 BREAK
10:00 COMMUNICATIONS & DISPATCH
11:00 ETHICS & THE OFFICE OF SHERIFF
11:30 TO BE DECIDED
12:00 GROUP PHOTO
12:30 LUNCH MEETING
1:45 LEGAL ENVIRONMENT FOR SHERIFFS
3:00 BREAK
3:15 POLICIES, PROCEDURES & CRISIS IN ALABAMA
4:00 LEADERSHIP
DINNER ON YOUR OWN

ALABAMA SHERIFFS ASSOCIATION

TENTATIVE AGENDA (CONTINUED)

THURSDAY - JANUARY 31, 2019

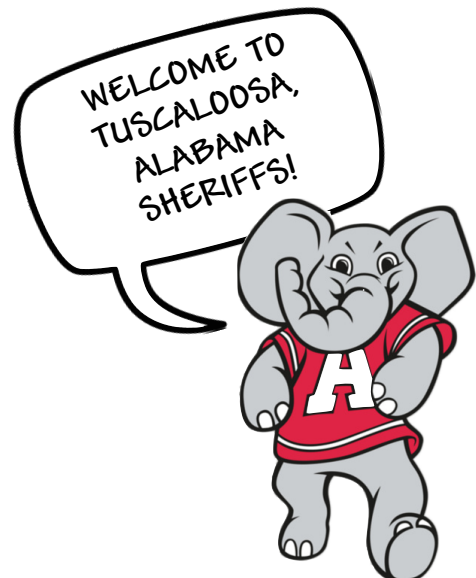
BREAKFAST ON YOUR OWN

- 8:00 ALABAMA FUSION CENTER
- 8:30 ALABAMA CRIMINAL JUSTICE INFORMATION CENTER
- 9:15 WHAT TO EXPECT IN AN AUDIT (EXAMINERS OF PUBLIC ACCOUNTS)
- 9:30 COMPTROLLER & DEPARTMENT OF FINANCE
- 10:00 BREAK
- 10:15 ATTORNEY GENERAL OPINIONS
- 11:00 DISTRICT ATTORNEY'S OFFICE
- 11:45 ALABAMA ETHICS COMMISSION
- 12:20 LUNCH MEETING
- 1:30 TERRORISM
- 2:30 CIVIL COMMITMENTS & MENTAL HEALTH
- 3:00 BREAK
- 3:15 ALABAMA DEPARTMENT OF MENTAL HEALTH
- 3:45 CRIMINAL COMMITMENTS
- 4:30 CHAPLAIN'S PROGRAM
- 6:00 DINNER MEETING

FRIDAY - FEBRUARY 1, 2019

BREAKFAST ON YOUR OWN

- 8:00 SHERIFF'S DUTIES IN ADMINISTRATION OF ELECTIONS
- 8:45 ASSOCIATION OF COUNTY COMMISSIONS OF ALABAMA (ACCA)
- 9:15 ALABAMA DEPARTMENT OF FORENSIC SCIENCES
- 9:45 BREAK
- 10:00 STATE AGENCIES
- 10:30 COMPUTER FORENSICS & CYBER CRIMES
- 11:15 FEDERAL AGENCIES: U.S. ATTORNEYS, U.S. MARSHALS, FBI
- 12:30 LUNCH MEETING
- 1:30 TO BE DECIDED
- 2:30 TO BE DECIDED
- 3:30 TO BE DECIDED
- 4:00 PRESENTATION OF CERTIFICATES





SHERIFFS ORIENTATION

JANUARY 28, 2019 - FEBRUARY 1, 2019

HOTEL CAPSTONE

320 PAUL W. BRYANT DRIVE, TUSCALOOSA, AL 35401

REGISTRATION FORM

SHERIFF

☐ \$500.00 SHERIFF _____
COUNTY _____

ADDITIONAL REGISTRANTS

☐ \$500.00 _____
NAME TITLE

☐ \$500.00 _____
NAME TITLE

MEAL COUNTS

MONDAY - JANUARY 28, 2019

DINNER _____ NUMBER ATTENDING

TUESDAY - JANUARY 29, 2019

LUNCH _____ NUMBER ATTENDING

DINNER _____ NUMBER ATTENDING

WEDNESDAY - JANUARY 30, 2019

LUNCH _____ NUMBER ATTENDING

THURSDAY - JANUARY 31, 2019

LUNCH _____ NUMBER ATTENDING

DINNER _____ NUMBER ATTENDING

FRIDAY - FEBRUARY 1, 2019

LUNCH _____ NUMBER ATTENDING

**MAIL REGISTRATION FORM & CHECK
PAYABLE TO ALABAMA SHERIFFS ASSOCIATION:**

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